

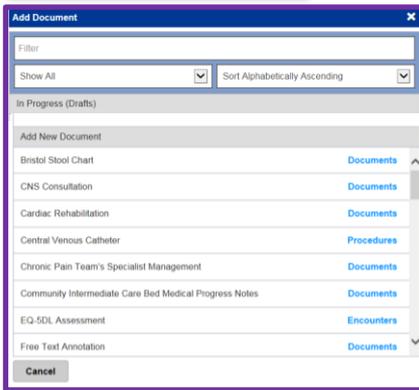


# How to add a Specialist Referral

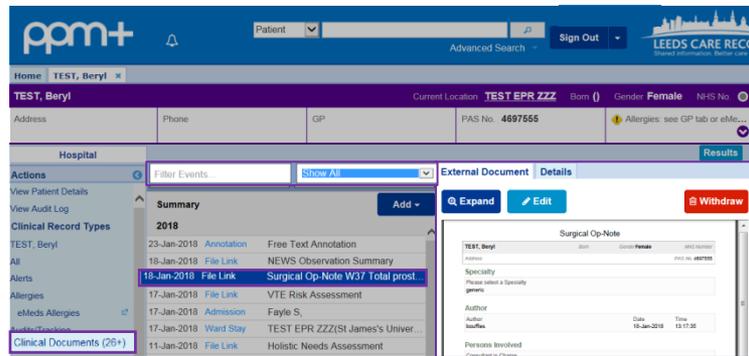
- Clinical Document
- Attachment
- Dictation (EPRO)
- Free Text Annotation
- Manage Custom List



Select your patient, and click **Add** in the single patient view or **+** the in the action column on the ward patient list and then click *Clinical Document*.



Either type *Specialist Service Referral* in the *filter* section at the top or scroll to find the document you require.



To review a referral go to the single patient view and either;

- click on *Clinical Documents* in the left action column and search for *Specialist Service Referral*
- type *Specialist Service Referral* in *Filter Events*.

The events list will only show the most recent, select *Show All* to see historic events. A preview of the referral will present on the right of the screen with options to *Expand* the referral and until a referral decision is made you can *Edit* or *Withdraw* the referral.



# Specialist Referrals status on the eWhiteboard and Multi Patient View

Patient	Specialist Referrals
TEST Beryl	OT:Dis, SLT:R, SLT:Dis, OT:W

You can view the status of a *Specialist Referral* via the *Specialist Referrals* column on the eWhiteboard and as a selected column in your Multi Patient View.

Abbreviation Key	
<u>Team</u>	
OT	= Occupational Therapy
SLT	= Speech and Language Therapy
<u>Status</u>	
R	= Requested
W	= Withdrawn
S	= Seen
A	= Accepted
Dec	= Declined
Dis	= Discharged
RD	= Redirected

The team referred to and status of the referral can be identified by using the key to the left.

Patient	Specialist Referrals
TESTER Gary	3:R, 3:W, 1:A, 1:Dis

If there are a number of referrals the Team abbreviation will be replaced by a number indicating the quantity of referrals in that status.

Patient	Specialist Referrals
	07-Nov-2017 Speech & Language Therapy (Respiratory) (SLT) : Withdrawn 07-Nov-2017 Occupational Therapy (OT) : Requested 29-Sep-2017 SLT (SLT) : Declined
TEST Beryl	OT:R, SLT:W
TESTER Gary	3:R, 3:W, 1:A, 1:Dis

In your Multi Patient View you can hover over the information in the column to see further details.